



# CITY OF SUFFOLK

866 Carolina Road, Suffolk, VA 23434

PHONE 757-514-7607 / FAX 757-923-2484

DEPARTMENT OF PUBLIC WORKS  
Operations

January 4, 2010

## IMPORTANT NOTICE

The City of Suffolk is now issuing Hauling Permits for oversize and overweight vehicles that travel through the City of Suffolk.

### Permit Fees:

Single Trip Permit	\$75.00	
Blanket Permit	\$300.00	
Superload Permit	\$100.00	Plus cost of Engineering Study, if required

### Application Process *(may vary slightly from other localities)*

1. Download the application - from City of Suffolk webpage, under the Department of Public Works [www.suffolk.va.us](http://www.suffolk.va.us)
2. Complete and sign the application. The **application** may be faxed, mailed, delivered or emailed.

**Fax:** (757) 923-2484

**Email:** [sgriffin@city.suffolk.va.us](mailto:sgriffin@city.suffolk.va.us)

**Mail or delivered:** 866 Carolina Road, Suffolk, Virginia 23434 (Permits Office)

3. Application must be reviewed by the Permits Office to determine if an Engineering Study is required for the requested route of travel. The Permits Office will provide the cost for the Engineering Study and permit, at which time the applicant will be issued a Reference Number (REQUIRED to make the payment). The customer must contact the City of Suffolk Treasurer's office where ALL payments must be made.

City of Suffolk Treasurer's Office  
441 Market Street Suffolk, Virginia 23434  
(757) 514-4275

**Made payable to Ronald H. Williams, Treasurer**

4. When the Permits Office receives verification from the Treasurer's Office that the payment has been received, the processing of the permit will begin.

Please contact us at (757) 514-7607 with any questions.

Susan L. Griffin, Permit Technician